



**Northern
Broadsides**

JobDescription

Role: Board Director (Trustee)

Board members will be expected to attend four meetings per year, usually held on a Monday evening between 4pm and 6pm. Meetings are held in the Northern Broadsides rehearsal suite, Dean Clough, Halifax. Board membership is an active role and as a board member you will be called upon both during board meetings and at other times to support the rest of the Board and Senior Management (SM) to deliver the core professional function of Northern Broadsides. There will be an expectation that you will contribute your particular skills, expertise and knowledge as required. Also to attend our performances, functions and events in support of Broadsides.

Legal role

Trustees are also legally responsible for the charity and must ensure that they:

- Act in the charity's best interests
- Manage the charity's resources responsibly
- Act with reasonable care and skill
- Ensure that the charity is accountable

You will be registered with Companies House as a Director of the Company and with the Charity Commission as a Trustee and will be asked to confirm that there is no legal reason that will prevent you from registering as a Director.

Key responsibilities

- Ensure the charity is carrying out its purposes for the public benefit
- To comply with the charity's governing document(s) and the law
- To bring an external perspective to planning and strategy (and expertise, knowledge and skills)
- To support the charity's staff team
- To understand, assess and take strategic risks
- To carry out legal obligations
- To act as an ambassador for the charity
- To ensure fundraising is seen as a priority and contribute as appropriate

Advocacy

- To positively promote the company and its work at events and through personal networks.
- To use your influence to develop and broker new relationships, partnerships and potential supporters of Northern Broadsides.

Time commitment

- To attend Northern Broadsides shows and events, press nights, stakeholder events where possible.
- To be available for consultation by the Northern Broadsides team at ad hoc times for support, guidance and advice

- To attend all board meetings and when necessary prepare certain items ahead of a meetings.
- To be prepared to spend additional time in support of the company where particular opportunities or challenges require

(n.b. the above responsibilities are indicative and do not provide an exhaustive list)

Person Specification

The skills, experience and life factors we are looking for are:

- A belief that inclusivity and diversity should be at the heart of everything an arts company does
- Understanding of, or willingness to learn, the roles and duties of a charity trustee and company director including company policies, structures and liabilities
- Ability to work as part of an effective committee of volunteers
- Willingness and availability to represent the company at events as required
- Willingness to take active role in understanding and interrogating company finances
- Willingness to contribute to strategy
- Sharing of Northern Broadsides vision, values, philosophy and commitment to mission
- Passion for the arts
- Availability and time capacity to attend four Board meetings a year
- Availability to take part in other activity outside Board meetings as appropriate to member's specific skillset eg. working sub groups, meetings with staff

About Northern Broadsides

At Northern Broadsides, we want to bring the world's classic texts (and new ones) to life, with a northern twist. Everything we do is inspired by the diverse voices, cultures and heritage found here in the North. We believe that theatre can inspire change, support diversity, and help people to understand the world we live in a little better. We want our work to reach as many audiences as possible, and engage everyone regardless of their social or economic background. No matter who you are, we hope our productions will bring you insight, knowledge, and – most importantly – entertainment.

Northern Broadsides is a multi-award winning, artist led theatre company. We are delighted to be one of Arts Council England's National Portfolio Organisations with an established network of touring and co-producing partners across the UK which include: Leeds Playhouse, The New Vic Theatre, Stephen Joseph Theatre, Liverpool Playhouse, The Rose at Kingston, The Lowry, Theatre Royal, Bury St Edmunds and York Theatre Royal.

Northern Broadsides' formidable reputation has been established over the last 25+ years through a programme of high quality work that continues to receive regular acclaim and quality reviews in major national press publications. Our past repertoire includes work by Shakespeare, new adaptations of European and Classic plays and original dramas.. The company has regularly been nominated and received awards over the years.

Staffing Structure

Northern Broadsides continues to invest the majority of its funding on the staging of typically large cast productions. Our small, core management team remain closely connected to our work on stage.

